



Changes to Export Documentation Requirements

To Our Valued Customers with immediate effect:

In order to comply with the strengthening customs agency requirements of countries around the world, we will require the following information on Shipment Instructions for all exports from the USA and Canada:

- Complete detailed commodity description. General commodity names such as auto parts, freight all kinds, etc will not be acceptable.
- Complete contact name, phone, fax or email address for notify parties.
- The 6 digit Harmonized Tariff Schedule (HTS) Code should also be provided.

<http://hts.usitc.gov/>

This requirement will become effective immediately. We apologize for any inconvenience this short notice may cause, and we do appreciate your efforts to comply. Failure to do so may cause a delay in releasing your bills of lading.

If you have any questions, please contact our export documentation team.

Contact and email information:

KAMExdocumentation@us.kline.com – General Inquiries and requests, or please call us at our toll free number, 1-800-609-3221, to reach a documentation representative.

docs@us.kline.com – BL instructions, revisions, corrections, AES / ITN details, BL release approval and other relevant documents. You may also us fax 1-800-670-2330.

Thank you very much for your business and support.

06/06/2012